

**LOCAL FUND AUDIT, KHURDA, ODISHA**

CATEGORY : N A C

Audit Report No : 30772/AR/2013-2014-KHURDA

**PARA: 1 TITLE SHEET**

1	Name of the Institution :	Khandapada NAC
2	Year of Accounts under Audit :	2012-2013
3	Name of the Local Authority during the year of A/Cs :	1. Sri Banabihari Behera , ABDO, Khandapada P.S.(01.04.11 to 30.04.12) 2.Sri Debaraj Sethi , Tashasildar Khandapada (01.05.12 to 06.09.12 ) 3.Sri kartik Chandra Mishra E.O. (07.09.12 to tilldate )
	Name of the Local Authority at the time of Audit :	Sri kartik Chandra Mishra E.O.
4	Duration of Audit :	07-01-2014 To 17-02-2014
5	Name of the Auditors :	BISHNU PRASAD TRIPATHY - Lead Auditor
6	Name of the Reviewing Officer :	SATYABADI DASH
7	Date of submission of report by Reviewing officer :	
8	Entry Conference Date :	
9	Exit Conference Date :	
10	Name of the District Audit Officer :	BANITA SETHI
11	Date of submission of report by District Audit Officer :	

**PARA: 2 PHYSICAL VERIFICATION**

Slno	Name	Value	Remarks
1	Date of Physical Verification	07.01.2014	
2			
3	Recorded At		
4	Liquid Cash	After transaction	nil

**Details of Closing Balance and Comments**
**Details of Closing Balance**
**Physical Verification conducted on 07/01/2014 is furnished below:**

physical verification of cash in hand, unused postage stamps, unused receipt books, unused MBs etc. were conducted on 07.01.2014 after transaction i.e. on the date of commencement of audit and the result thereof is furnished below.

Sl No.	Particulars	Physical Balance	Book Balance	Excess / Short	reference to page / Stock
1a)	Cash in Subsidiary Cash book	15,127	15,127	-	
1b)	cash in PA cash book	Rs.3/- 15,127	Rs.3/- 15,127	-	
2	postage stamp	Rs.8/-	Rs.8	-	SRP 23
3a)	parking fees @ Rs.3/-	68	68	-	SRP 20
3b)	parking fees @ Rs.5/-	45	45	-	SRP 28
3c)	parking fees @ Rs.28/-	48	48	-	SRP 35
3d)	Misc. receipt books	5	5	-	SRP 2
3d)	Market fee Collection receipt books	2	2	-	SRP43
3e)	U/S 290 receipt books	8	8	-	SRP 58
3f)	cess poll / water tanker receipt books	7	7	-	SRP 51
3g)	holding tax receipt books	4	4	-	SRP 16
4	Mesurement book	-	-	-	SRP 1

**PARA: 3 LIST OF VERIFIED RECORDS**

<b>S/no</b>	<b>List Records</b>	<b>VERIFY</b>
1	Budget Estimate	Yes
2	Abstract of the Budget Estimate	Yes
3	Educational Budget Estimate	Not Produced
4	Schedule for the Budget Estimate	Not Produced
5	Subsidiary Account of Special Taxes	Not Produced
6	Cashier	Not Produced
7	Subsidiary Cash Book	Yes
8	Treasury Chalan	Yes
9	Register of Bills	Yes
10	Order Book	Not Produced
11	Salary Bills	Yes
12	Absentee Statement	Not Produced
13	Periodical Increment Certificates	Not Produced
14	Permanent Advance Account	Not Produced
15	Voucher of Recoupment of Permanent Advance Account	Not Produced
16	Cash Book of the ULB	Yes
17	Abstract Register of Receipts	Not Produced
18	Abstract Register of Expenditure	Not Produced
19	Register of Adjustment	Not Produced
20	Advance Ledger	Not Produced
21	Register of Outstanding Advance	Not Produced
22	Deposit ledger	Not Produced
23	Register of Outstanding Deposits	Not Produced
24	Register of Quarterly & Annual account of Receipts	Not Produced
25	Register of Quarterly & Annual account of Expenditures	Not Produced
26	Annual Account of Receipts and Expenditure	Not Produced
27	Establishment Audit Register	Not Produced
28	Register of Investments	Not Produced
29	Loan Register	Not Produced
30	Appropriation Register of Loan Funds	Not Produced
31	Register of Tax on Carts and Carriages and Animals	Yes
32	License for Carriages , Carts and Animals	Yes
33	Application for License for Carriages, Carts and Animals	Not Produced
34	Stock account of License Number Plates	Yes
35	License register for Drivers, and Owners of Carriages plying for hire	Yes
36	Miscellaneous Receipt forms	Yes
37	Register of lands	Not Produced
38	Register of Rents and Fixed Demand	Not Produced
39	Jamabandi Register	Not Produced
40	Ledger of lessees	Not Produced
41	Arrear list	Not Produced
42	Daily Collection Register	Yes
43	Register of Interest bearing Securities	Not Produced
44	Register of Grants	

45	Stock account of Tickets used for daily Collection of Market fees	Yes
46	Stamp Account	Yes
47	Stock Register of Stationeries	Yes
48	Assessment List	Not Produced
49	Demand and Collection Register	Yes
50	Profession Tax Demand and Collection Register	Not Produced
51	Education Tax Demand & Collection Register	Not Produced
52	Appeal Petition	Not Produced
53	Register of Petition form	Not Produced
54	Mutation Register	Not Produced
55	Arrear Demand Register	Not Produced
56	Receipt form	Not Produced
57	Register of Writes Off form	Not Produced
58	Tax Collectors	Not Produced
59	Stock account of Receipt forms	Yes
60	Tax Collectors	Yes
61	Progress Statement	Not Produced
62	Notice Demand	Not Produced
63	Distrain Warrant	Not Produced
64	Form of Inventory and Notice	Not Produced
65	Warrant Register	Not Produced
66	Register of Distrained property & sales	Not Produced
67	Register of Estimate and Allotment (Rule-332)	Not Produced
68	Nominal Muster Roll (Rule-340)	Yes
69	Contract Agreement form for Works (Rule-341)	Yes
70	Contract Certificate (Rule-343)	Yes
71	Miscellaneous Supply Bill (Rule-343)	Not Produced
72	Register of Works (Rule-345)	Not Produced
73	Stock & Store Register(Works) (Rule-346)	Not Produced
74	Measurement Book (Rule-365)	Yes
75	Provident Fund Ledger (Rule-442 & 463)	Not Produced
76	Postal/Bank Passbook No./Venue etc. to be mention	Yes
77	Paid Vouchers from	Yes

**Details of Closing Balance and Comments**

**PARA: 4 FINANCIAL POSITION**

Khandapada NAC - 2012-2013

S/no	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	Accountant cash book	01-04-2012	13256273.76	28883563.00	42139836.76	18648271.00	31-03-2013	23491565.76	31-03-2013	24090679.76	-599114.00	
	<b>GRAND TOTAL</b>		<b>13256273.76</b>	<b>28883563</b>	<b>42139836.76</b>	<b>18648271</b>		<b>23491565.76</b>		<b>24090679.76</b>	<b>-599114.00</b>	

**Details of Closing Balance and Comments**

A sum of Rs.601357.00 was related for the year 2011-12 but amount of Rs.2293 towards the interest of the NDCC a/c no 3197 on 31.03.2013 and sum of Rs.50 as penalty for in operating of said account on 31.03.2013 now accept in audit.

Detail of CB as on 31.03.2013 is furnished below :

Cash in hand 1. Subsidiary cash book 46225 2. PA cash book Rs3/-	RS.46228.00
Total Rs. 46228/-	
ii) Bank Deposit	RS.23470415.36
iii) Inshape of cheque	Rs.44990.00
iv) civil Deposit	Rs.6050.00
v) Ex GP advance	Rs.4917.40
vi) Ex GP NDCC	Rs.2310.00
vii) Term Deposit EMD / SD	Rs. 515769.00
Total =Rs.24090679.76	

**PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE**

Khandapada NAC - 2012-2013

S/no	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	POSTAL A/C	49055	31-03-2013	350.36	31-03-2013	350.36	0	
2	UCO BANK KHANDAPARA	CA219	31-03-2013	66050.00	31-03-2013	66050.00	0	
3	NDCC KHANDAPARA	03197	31-03-2013	133674.00	30-03-2013	131431.00	2243	
4	SBI KHANDAPARA	31387210756	31-03-2013	2801187.00	31-03-2013	2801187.00	0	
5	SBI KHANDAPARA	31044804193	31-03-2013	1120022.00	31-03-2013	1120022.00	0	
6	UCO BANK KHANDAPARA	005503	31-03-2013	599938.00	30-03-2013	599938.00	0	
7	UCO BANK KHANDAPARA	009785	31-03-2013	10764394.00	31-03-2013	10764394.00	0	
8	UCO BANK KHANDAPARA	04180100005023	31-03-2013	4611210.00	31-03-2013	4521222.00	89988	
9	PL Cash book	PL A/c	31-03-2013	3465821.00	31-03-2013	3465821.00	0	
	<b>GRAND TOTAL</b>			<b>23562646.36</b>		<b>23470415.36</b>	<b>92231</b>	

**Reconciliation**

Reconciliation

1. Issue of cheque before 31.03.2013 Rs.89988.00 towards payment of Advertising and Royalty Expenditure but the same were encashed after 31.03.2013.
2. Interest earned Rs.2293.00 and penalty charged Rs.50/- in NDCC A/C NO.03197 on 31.03.2013 accepted by audit.

**PARA: 6 STOCK POSITION**

Khandapada NAC - 2012-2013

S/no	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	tokken	-	1050/-	-	1050	1050/-	

**Details of Closing Balance & Comments**

6.1-

During the audit period 2012-13, it is seen that amount of Rs.4300/- vide V.N No.323 Dt.20.10.2012 has been spent towards purchase of 1000 nos. of cycle token, 25nos. of cart token and 25 nos. of rickshaw tokens. out of which no tokens are used as sale. hence it is the loss of Rs.4300/- due to unused of tokens.In responds to Audit memo no.1-date 13/2/2014 sl number 2,E0 replied that steps need to be take on to sell these and recover the loss.This reply is not satisfactory and loss to the Nac.Hence amount Rs-4300.00/- is suggested for recovery from the person responsible for it.

**Responsible Person for this paragraph**

S/no	Name	Adress	Amount(In Rs.)
1	Sri Kartik Chandra Mishra	Khandapada NAC At/Po-khandapada Dist-Nayagarh Odisha	4300.00

**PARA: 7 INVESTMENT**

Khandapada NAC - 2012-2013

S/no	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2012	2310.00	0.00	2310	0.00	31-03-2013	2310	31-03-2013	2310.00	0	
	<b>GRAND TOTAL</b>	<b>2310</b>	<b>0</b>	<b>2310</b>	<b>0</b>		<b>2310</b>		<b>2310</b>	<b>0</b>	

**DETAILS OF CB ON INVESTMENT & Comments :**
**DETAILS OF CB ON INVESTMENT AND COMMENTS**

it is revealed from last and previous audit report that the following investment were made that the GP before formation of the NAC. No fresh investment has been made during the year under audit.

SLNO	PARTICULARS	WITH WHOM INVESTED	AMOUNT IN RS.	
1	LOAN BOND NO.CA-019245 of Govt. of Odisha Dt.24.08.1964	Govt. of Odisha	100.00	
2	P.S Sugar Factory share No.49/13111963	Sugar Factory,Khandapada	200.00	
3	N.D.C No-B-7/340597	Section Officer Electrical Khandapada	10.00	
4	Co-operative Sugar Factory Share Receipt No.154/23683	Co-operative Sugar Factory, Nayagarh	2000.00	

**Total- 2310.00**

the register of investment in form no.XXV AS per rule 198 of O.M rules 1953 has not been maintained. the same may be maintained and compliance reported to audit

step may be taken to receipt the investment / Dividend of the said share as well as the matured value of the investment compliance reported to audit etc.

PARA: 8 **ADVANCE**

Khandapada NAC - 2012-2013

S/no	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference (In Rs:)	Remarks
1	01-04-2012	Account cash book	464087.00	357120.00	821207	288120.00	31-03-2013	533087	31-03-2013	533087.00	0	
	<b>GRAND TOTAL</b>		<b>464087</b>	<b>357120</b>	<b>821207</b>	<b>288120</b>		<b>533087</b>		<b>533087</b>	<b>0</b>	

**Comments :**

**Comment**

1. Advances were booked as final expenditure in cash book for the year 2012-13

2. Adjustment of advances were not reflected in cash book.

3. outstanding advances has not been shown in the closing balance.

due to above lapses, it is difficult to ascertain the advance position of the NAC.

**Advance Relating to the year 2011-12 adjusted during 2012-13**

During the year 2011-12 unadjusted advance outstanding amount of Rs.64500/- has been adjusted during audit period 2012-13 by way of vouchers, which are verified in time of audit.

**Yearwise break up of outstanding advances -**

Prior to 09-10 .. . 390022.00 Details are not available in previous A. R

Advance outstanding 10-11...9565.00

Advance outstanding 11-12 ... Nil

Advance outstanding 12-13... 1,33,500.00

Total. ... ..533087.00

**Detail Advance Positions**

SL NO	YEAR	V.N/DATE	ADVANCE AMOUNT	TO WHOM PAID	PURPOSE OF ADVANCE	ADVANCE AMOUNT ADJUSTED 2012-13	ADVANCE OUTSTANDING AS ON 31.03.2013	REMARK
1	2010-11	618/15.03.2011	4565.00	R.K MOHANTY(DRIVER)	ROAD TAX DEPOSIT	-	4565.00	REFER TO 2011-12 A.R
2	2010-11	619/15.03.2011	5000.00	R.K MOHANTY(DRIVER)	ROAD TAX DEPOSIT	-	5000.00	DO
3	2011-12	322/08.09.2011	8000.00	A.C NAYAK (STAFF)	MEDICAL	8000.00	-	
4	2011-12	432/19.10.2011	5000.00	H MUKHI (STAFF)	MEDICAL	5000.00	-	
5	2011-12	507/01.12.2011	1500.00	L.N SAHOO (STAFF)	LIGHT FIXING	1500.00	-	
6	2011-12	604/12.01.2012	16000.00	R MOHANTY(STAFF)	MARRIAGE	16000.00	-	
7	2011-12	613/20.01.2012	24000.00	L.N SAHOO	MARRIAGE	24000.00	-	

		2		(STAFF)				
8	2011-12	717/20.03.2012	10000.00	D ACHARYA(STAFF)	JALACHHATRA	10000.00	-	
9	2012-13	11/16.04.2012	66120.00	L.M PATTANAIAK(STAFF)	SALARY	66120.00	-	
10	2012-13	85/25.05.2012	20000.00	K.C NAYAK(STAFF)	MEDICAL	20000.00	-	
11	2012-13	288-315/ 10.10.2012	2,36,000.00	L.M PATTANAIAK & 14 OTHERS(STAFFS)	FESTIVAL	123000.00	113000.00	REFER TO PARA-8/ 2012-13 A.R
12	2012-13	327/20.10.2012	20000.00	A.C NAYAK (N.W)	FESTIVAL	10000.00	10000.00	DO
13	2012-13	381/19.11.2012	15000.00	H MUKHI (SWEEPER)	MEDICAL	4500.00	10500.00	DO
					<b>TOTAL</b>	<b>2,88,120.00</b>	<b>1,43,065.00</b>	

**Detail Advance Positions Yearwise**

SL NO	YEAR	V.N/DATE	ADVANCE AMOUNT	TO WHOM PAID	PURPOSE OF ADVANCE	ADVANCE AMOUNT ADJUSTED 2012-13	ADVANCE OUTSTANDING AS ON 31.03.2013	REMARK
1	2010-11	618/15.03.2011	4565.00	R.K MOHANTY(DRIVER)	ROAD TAX DEPOSIT	-	4565.00	REFER TO 2011-12 A.R
2	2010-11	619/15.03.2011	5000.00	R.K MOHANTY(DRIVER)	ROAD TAX DEPOSIT	-	5000.00	DO
<b>TOTAL</b>			9565.00				9565.00	
3	2011-12	322/08.09.2011	8000.00	A.C NAYAK (STAFF)	MEDICAL	8000.00	-	
4	2011-12	432/19.10.2011	5000.00	H MUKHI (STAFF)	MEDICAL	5000.00	-	
5	2011-12	507/01.12.2011	1500.00	L.N SAHOO (STAFF)	LIGHT FIXING	1500.00	-	
6	2011-12	604/12.01.2012	16000.00	R MOHANTY(STAFF)	MARRIAGE	16000.00	-	
7	2011-12	613/20.01.2012	24000.00	L.N SAHOO (STAFF)	MARRIAGE	24000.00	-	
8	2011-12	717/20.03.2012	10000.00	D ACHARYA(STAFF)	JALACHHATRA	10000.00	-	
<b>TOTAL-</b>			64500.00			64500.00		
9	2012-13	11/16.04.2012	66120.00	L.M PATTANAIAK(STAFF)	SALARY	66120.00	-	
10	2012-13	85/25.05.2012	20000.00	K.C NAYAK(STAFF)	MEDICAL	20000.00	-	
11	2012-13	288-315/ 10.10.2012	2,36,000.00	L.M PATTANAIAK & 14 OTHERS(STAFFS)	FESTIVAL	123000.00	113000.00	REFER TO PARA-8/2012-13 A.R
12	2012-13	327/20.10.2012	20000.00	A.C NAYAK (N.W)	FESTIVAL	10000.00	10000.00	DO
13	2012-13	381/19.11.2012	15000.00	H MUKHI (SWEEPER)	MEDICAL	4500.00	10500.00	DO
<b>TOTAL-(2012-13)</b>			357120.00			223620.00	133500.00	

					<b>TOTAL</b>	<b>2,88,120.00</b>	<b>1,43,065.00</b>

**8-1-**

**Details of Advance outstanding relating to the year 2012-13 only.**

During the year 2012-13 a sum of Rs.357120.00 was paid as advance, out of which amount of Rs.223620.00 was adjusted leaving an unadjusted balance outstanding advance amount Rs.133500/-. The details are furnished below:

V.N/DATE	AMOUNT	TO WHOM PAID	PURPOSE OF ADVANCE
288 to 315/10.10.2012	113000.00	L . M. Pattanaik and 14 Others Employees	Festival
327/20.10.2012	10000.00	K . C Nayak (NW)	Festival
381 /19.11.2012	10500.00	Haluri Mukhi (Sweeper)	Medical

**Total = 133500.00**

In response to Memo no.7 date 13.02.2014 E.O has admitted that advance Rs 357120.00 has been given towards festival & medical purposes to the staffs in the year 2012-13 . Out of which Rs.223620/- adjusted in the audit year 2012-13, . Steps needs to be taken to adjust the outstanding advance of Rs.133500.00 from their salaries and compliance reported to audit. Till then Rs 133500.00 is held under objection.

**PARA: 9 GRANTS**

Khandapada NAC - 2012-2013

S/no	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2012	12831379.00	22944507.00	35775886	14383774.00	31-03-2013	21392112	
	<b>GRAND TOTAL</b>	<b>12831379</b>	<b>22944507</b>	<b>35775886</b>	<b>14383774</b>		<b>21392112</b>	

**Comments :**

Comments.

It is seen from the above position that a huge amount of Govt. grants is lying unutilised since long. Step need be taken to utilise the same with approval of the sanctioning authority and compliance reported to audit.

The detailed position of Grant received and utilised during the year 2012-13 is furnished below:

SL NO	HEAD OF ACCOUNT	OB ON 01.04.2012	RECEIPT 2012-13	TOTAL	EXPENDITURE 2012-13	BALANCE
1	TFC/13 <sup>th</sup> FC	2330134.00	2239000.00	4569134.00	-	4569134.00
2	SPL-Problem/MLA LAD	314494	4160000.00	4474494.00	1465891.00	3008603.00
3	SRC Grant	785853.00	-	785853.00	203525.00	582328.00
4	OCTROI Compensation	2473856.00	4919161.00	7393017.00	4919161.00	2473856.00
5	Road Dev. Grant	1996757.00	3537000.00	5533757.00	2303502.00	3230255.00
6	Incentive Garnt	837999.00	1633000.00	2470999.00	872797.00	1598202.00
7	SJSRY	138852.00	427500.00	566352.00	324779.00	241573.00
8	Solid Waste Mangt.	305000.00	-	305000.00	305000.00	-
9	Road Maintenance	351948.00	-	351948.00	351948.00	-
10	Parking Grant	300936.00	500000.00	800936.00	-	800936.00
11	FDR	37993.00	-	37993.00	-	37993.00
12	Town Hall	198000.00	-	198000.00	-	198000.00
13	Office Building	303270.00	-	303270.00	-	303270.00
14	Maintenance of Non-res. building	698000.00	120000.00	818000.00	-	818000.00
15	Unclassified Amount	1758287.00	-	1758187.00	1569325.00	188962.00
16	Motor Vehicle Grant	-	1882000.00	1882000.00	1882000.00	-
17	Local Festival Grant	-	40000.00	40000.00	40000.00	-
18	Devolution Grant	-	1200000.00	1200000.00	-	1200000.00
19	Special Grant Asset Creation	-	1543000.00	1543000.00	-	1543000.00
20	Road & Bridge	-	598000.00	598000.00	-	598000.00
21	APS & IST	-	137884.00	137884.00	137884.00	-
22	Bye Election	-	7962.00	7962.00	7962.00	-
	<b>TOTAL</b>	<b>12831379</b>	<b>22944507</b>	<b>35775886</b>	<b>14383774</b>	<b>21392112</b>

**PARA: 10 UTILISATION CERTIFICATE**

Khandapada NAC - 2012-2013

S/no	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2012	42648997.00	22944507.00	65593504	9276100.00	31-03-2013	56317404	
	<b>GRAND TOTAL</b>	<b>42648997</b>		<b>65593504</b>	<b>9276100</b>		<b>56317404</b>	

**Comments :**

Comments

It is seen that huge amount of UC is pending for submission. Hence the local authority should take special drive for submission of pending UCs and compliance reported to audit.

**Details of UC Submitted during the year 2012-13**

SLNO	HEAD OF GRANT	AMOUNT OF UC SENT	LETTER NO/DATE	TO WHOM SENT	YEAR OF GRANT
1	Road development	327000.00	241/24.01.2013	FA cum Under Secy. to Govt.H&UD Dept.	2010-11
2	-DO-	62755.00	-DO-	-DO-	-DO-
3	R.M (H.C)	522584.00	3803/13.12.2012	-DO-	-DO-
4	Incentive Grant	970000.00	-DO-	-DO-	2011-12
5	Protection wall & water bodies	60000.00	-DO-	-DO-	2010-11
6	-DO-	45000.00	-DO-	-DO-	-DO-
7	Road Maintenance	100557.00	-DO-	-DO-	2008-09
8	Road Development	470076.00	-DO-	-DO-	2011-12
9	Development of Park Greenery	61000.00	-DO-	-DO-	2010-11
10	Car Festival Grant	50000.00	3143/31.10.2012	-DO-	2011-12
11	R.M(H.C)	184999.00	1877/04.07.2012	-DO-	2010-11
12	R.M (Normal)	264885	-DO-	-DO-	-DO-
13	Road Dev.	527667.00	-DO-	-DO-	-DO-
14	-DO-	314103.00	-DO-	-DO-	2011-12
15	-DO-	329111.00	-DO-	-DO-	2009-10
16	Accounting Reform	50000.00	-DO-	-DO-	-DO-
17	Compensation in Liew of Octrai	350716.00	-DO-	-DO-	2011-12
18	-DO-	350716.00	-DO-	-DO-	-DO-
19	-DO-	3804352.00	-DO-	-DO-	-DO-
20	SJSRY	60500.00	3804/13.12.2012	-DO-	-DO-
21	-DO-	37500.00	-DO-	-DO-	2008-09
22	-DO-	1404.00	873/18.03.2013	-DO-	2002-03
23	-DO-	100000.00	-DO-	-DO-	2011-12
24	-DO-	375.00	-DO-	-DO-	1998-99
25	-DO-	27500.00	-DO-	-DO-	2007-08
27	-DO-	122500.00	1879/04.07.2012	-DO-	2011-12
28	-DO-	31100.00	-DO-	-DO-	2006-07
29	-DO-	3900.00	-DO-	-DO-	2009-10
30	-DO-	45800.00	-DO-	-DO-	2008-09
	<b>TOTAL</b>	<b>9276100.00</b>			

**U C PENDING POSITION**

Prior to 2010-11 Rs.29748076.00 details are not available in previous A.R

2011-12 Rs.3625271.00

2012-13 Rs.22944057.00

**Total = Rs.56317404.00**

**PARA: 11 MISAPPROPRIATION & DEFALCATION**

<b>11.1 - Receipt collection not deposited.</b>				
<p>During checking of receipt book with reference to DCR for the period 2013-14 it was noticed that amount of Rs.30000/- was collected towards renewal of license fee of the contractors but the same amount has not been taken into DCR. In response to audit objection memo the local Authority recovered the said amount and deposited in NDCC Account No.3197 on 19.02.2014 and 25.02.2014 Rs.22444.00 &amp; Rs.7556/- respectively. So it is treated as temporary misappropriation .</p>				
SL NO	RECEIPT NO/DATE	AMOUNT	PURPOSE	PERSON RESPONSIBLE
1	1887/09.05.2013	10000.00	The Renewal of License fee of Contractor	Saroj Kumar Sahoo(TC)
2	1888/09.05.2012	10000.00	-DO-	DO-
3	1890/29.06.2013	1000.00	DO-	DO-
4	1891/29.06.2013	1000.00	DO-	DO-
5	1892/29.06.2013	1000.00	DO-	DO-
6	1894 to 1900/29.06.2013	7000.00	DO-	DO-
<b>Total</b>		<b>= 30000.00</b>		
<b>11.2 -</b>				
<b>11.3 -</b>				

**PARA: 12 LOSS OF STOCK & STORE**

<b>12.1 -</b>				

**PARA: 13 AUDIT OF RECEIPTS**

**13.1 - Details of Receipt**

Sl No.	Name	Amount
1	Holding Tax	130670.00
2	Cycle / Cart License	70.00
3	U/S 290	1320.00
4	Plan Approval fee	5437.00
5	Contractor License and renewal fee	22500.00
6	Cost of Tender	183466.00
5	Cess pool hire	204575.00
6	Water Tanker Hire	21900.00
7	Interest	443728.0
8	NOC fee	11734.00
9	Shop Rent	4450.00
10	Audit Recovery / Advance Refund	239212.00
11	Auction Sale	74760.00
12	SOAP/NOAP/ODP/IGNOAP/MBPY/80 Years	3616376.00
13	TFC	2239000.00
14	MLA Lad/Spl Problem Fund	4160000.00
15	Compensation in lieu of octrai	4919161.00
16	Road Development	3537000.00
17	Quotation Paper	10000.00
18	Lic Deposit	3408.00
19	Maintenance of Nonresidential building	120000.00
20	Motor vehicle grant	1882000.00
21	Incentive grant	1633000.00
22	Local festival grant	40000.00
23	Pension	54000.00
24	SJSRY	427500.00
26	TD/EMD	738730.00
27	Tank / fund Auction/ Patha land / Kaju Field	38100.00
28	Bye Election	7962.00
29	VAT	8006.00
30	Cheque return/cancel	108094.00
31	High mast / devolution grant	1200000.00
32	Children park Grant	500000.00
33	Spl grant for Asset creation	1543000.00
34	Rad & Bridge	598000.00
35	APS & ISD	137884.00
36	MISE income	18510.00
37	RTI	10.00
	<b>Grand total</b>	<b>28883563.00</b>

**13.2 - Collection of tax**

The demand, collection and balance position of service taxes like Holding, Lighting and water tax relating to the year 2012-13 is furnished below:

SL NO	PARTICULARS	DEMAND			COLLECTION					BALANCE		
		ARREAR	CURRENT	TOTAL	ARREAR	CURRENT	TOTAL	REBATE	TOTAL	ARREAR	CURRENT	TOTAL
1	Holding Tax	170019.00	50142.00	220161.00	17626.00	27931.00	45557.00	2048.00	47605.00	152393.00	22211.00	174604.00
2	Light Tax	270313.00	87880.00	358193.00	15637.00	46341.00	61978.00	3413.00	65391.00	254676.00	41539.00	296215.00
3	Water Tax	58561.00	31465.00	90026.00	7756.00	15379.00	23135.00	1306.00	24441.00	50805.00	16086.00	66891.00
	<b>Total</b>	<b>498893.00</b>	<b>169487.00</b>	<b>668380.00</b>	<b>41019.00</b>	<b>89651.00</b>	<b>130670.00</b>	<b>6767.00</b>	<b>137437.00</b>	<b>457874.00</b>	<b>79836.00</b>	<b>537710.00</b>

The E.O. is advised to take effective steps to collect the dues/Demand for better income of the NAC.

**13.3 - Auction of property**

After verification of Bid sheet it is found that arrear of Rs.56500/- has not been collected during audit year and the details shown below:

NAME OF THE PROPERTY/BIDDER	BID PRICE	COLLECTED AMOUNT	ARREAR	REMARKS
Mochi Tank/Panchanan Barik	76500.00	25000.00	51500.00	Auction Period 2012-13 to 2014-15
Patha Land/Nibas Das	8000.00	3000.00	5000.00	-DO-

Total = 56500.00

Proper procedure have not been maintained before the auction sale of properties to follow the upset price fixed earlier. person to be maintained to adopt procedure as per the rule in future. In response to Audit Memo No.4 date 13.02.2014 EO replied that step would be taken to recover all the dues . As such, The bid period relate to three years from 2012-13 to 2014-15 .step may be taken to collect all the arrears dues and produce before next audit. till then Rs 56500.00 is held under Objection .

**13.4 - Shop Rent-**

On verification of records it is seen that some houses have been given as rent for shops.But register in support of demand , collection and balance has not been maintained and agreements with registration are not made even. it reveals from the notices given to the defaulters that amount Rs.114940/- has not been collected so far. In response to audit memo Letter No.4 dated 13.02.2014 EO has replied that agreement will be made in all cases and steps will be taken to recover all the dues. so it needs to be collected and produce before next audit.

The Details shown below:

MARKET COMPLEX SHOP NO	NAME OF THE PERSON / TENANT	ARREAR AMOUNT	NOTICE NO / DATE
2	Smt. Geetanjali Mohapatra	5400.00	592/25.05.2013
1	Sri Kailash ch. Mohanty	25500.00	- DO -
3	Sri Kasinath Behera	8040.00	- DO -
4	Sri Brajakishore das	17600.00	- DO -
14	Sri Ajay Ku. Mohapatra	3300.00	- DO -
7	Sri Gobinda Ch. Das	20750.00	- DO -
12	Sri Chandra Sekhar Satapathy	12350.00	- DO -
13	Sri Prasanna Kuamr Rout	1800.00	- DO -
6	Sri Gananath Dalei	2400.00	- DO -
5	Sri Sarat Kumar Das	17800.00	- DO -

Total = 114940.00

Till then Rs 114940.00 is held under objection .

**PARA: 14 AUDIT OF EXPENDITURE**
**14.1 - Details of Ependiture-**

SI No.	Name	Amount
1	Salary of EO	177503.00
2	Salary of JR Asst., Peon & Night Watcher	392948.00
3	Salary of work estt./JE/ME/WS	199162.00
4	Salary Of CO	58800.00
5	Salary of TCs	344291.00
6	Salary of Sanitation Estt./ wages etc.	744345.00
5	Salary of Office consolidated/ MR	420779.00
6	Pension	161160.00
7	SA of Elected Bodies	24330.00
8	Office Contingency	117086.00
9	Sanitation Contingency	5956.00
10	Advocate fee	8000.00
11	LIC Deposit	235318.00
12	EPF Deposit	317331.00
13	CPF Deposit	523270.00
14	Repayment of Bank Loan	468000.00
15	SOAP/NOAP/ODP/IGNOAP/80 Years	3381100.00
16	Development works road	3689877.00
17	Development works drain	671836.00
18	Development works Building	508103.00
19	Development works Tank	242155.00
20	Development protection wall	80339.00
21	Deposit refund SD/TD/EMD/APS	496274.00
22	Bank charges	708.00
23	Street light dues/office light	1115724.00
24	Street light contingency	371677.00
26	MLA Lad/ Spl fund	1277415.00
27	Tractor / Tankers	76053.00
28	Function / celebration	137294.00
29	Advances	357120.00
30	Disabled pension etc. NFBS	130000.00
31	Jalachatra	21529.00
32	Office furniture/fixture/computers	23679.00
33	Advertisement	98618.00
34	Arrear of staff	457128.00
35	Loan subsidy	183000.00
36	TA	29556.00
37	Misc./wages	8946.00
38	Training/Social sector SJSRY	141779.00
39	Income tax Deposit	78064.00
40	Royalty Deposit	146572.00
41	VAT	344700.00
42	Unutilise Leave	311082.00
43	Bye Election	26375.00
	<b>Grand Total Expenditure</b>	<b>18648271.00</b>

**14.2 - Irregular Expenditure towards payment of computer training under STEP-UP component in SJSRY**

V.N 35/25.04.2012 Rs.35000/-

As per order No. 1075 Dt.14.01.2010 of H&UD Deptt.,The Computer institute imparting computer training need be reputed institute having accreditation or certification from NCVT or Govt. of Odisha or any other source with good reputation.In response to audit memo no.9 dated 13.02.2014 SI no.4,Franchise agreement has been shown in audit in this support,but certificate if registration is not available to produce before

audit .Steps may be taken to collect certificate of registration form the ITCT, Khandapada and produce before next audit. So the amount paid to ITCT, Khandapada is treated as irregular and the amount of expenditure Rs.35000/- is held under objection.

**14.3 - Irregular payment to DLR**

The wages payment to sweepers are made through Muster Roll Amounting Rs.256394.00 for the year 2012-13. Local Authority has not taken into consideration to increase the position of sanctioned Strength of Sweepers. In support of the fact, it is calculated that the sum of Rs.256394.00 have been paid during audit period 2012-13.

SL NO	NO OF SWEEPERS	VOUCHER NO/DATE	AMOUNT	PERIOD
1	Bubu Mukhi with 7nos	65/14.05.2012	20600.00	04/2012
2	-Do-	12/16.04.2012	22547.00	03/2012
3	-Do-	101/12.06.2012	22248.00	05/2012
4	-Do-	153/16.07.2012	21456.00	06/2012
5	-Do-	198/02.08.2012	21836.00	07/2012
6	-Do-	431/08.01.2013	21429.00	12/2012
7	-Do-	406/07.12.2012	21424.00	11/2012
8	-Do-	269/10.10.2012	20600.00	09/2012
9	-Do-	362/12.11.2012	20394.00	10/2012
10	-Do-	231/14.09.2012	21527.00	08/2012
11	-Do-	525 to 529/19.03.2013	20394.00	02/2013
12	-Do-	489 to 493 /22.02.2013	21939.00	01/2013
<b>Total</b>			<b>256394.00</b>	

In response to audit objection memo no.8 date 13.02.2014 SI no.2, the Local Authority replied that the said amount was spent on emergency Approval from competent Authority is required for sanction the post of sweepers. so the sum of Rs.256394.00 is held under objection.

**14.4 - Irregularity on Payment Towards NOAP/IGNDP/MBPY**

After verification on payments towards NOAP/IGNDP/MBPY, it is found from the acquaintance that amount of Rs.5300 has been paid in excess. the following figures in details shown below .

SL NO OF BENEFICIARY	DATE	AMOUNT	SCHEME	MONTH RELATE
186	11.06.2012	300.00	NOAP	04/2012
256	11.06.2012	500.00	MBPY	04/2012
10	20.07.2012	300.00	IGNDP	06/2012
55	20.07.2012	600.00	MBPY	06/2012
262	20.08.2012	300.00	NOAP	07/2012
265	20.08.2012	300.00	NOAP	07/2012
383	20.08.2012	300.00	NOAP	07/2012
60	20.08.2012	600.00	MBPY	07/2012
156	20.08.2012	300.00	MBPY	07/2012
61	20.08.2012	300.00	MBPY	07/2012
276	20.08.2012	300.00	MBPY	07/2012
240	20.08.2012	300.00	MBPY	07/2012
242	20.08.2012	300.00	MBPY	07/2012
246	20.08.2012	300.00	MBPY	07/2012
247	20.08.2012	300.00	MBPY	07/2012
Total		5300.00		

The above amount has been paid by Tax Collector Sri Laxmidhar Sahoo to the above beneficiaries before sanction. In response to memo no.2 date 13.02.2014 EO has replied that the amount Rs.5300.00 paid in excess. No steps have been taken to refund the said amount. Hence the payment Rs.5300/- is treated as irregular and the amount is suggested for recovery from the person who is consider responsible for such irregular payment.

**Responsible Person for this paragraph**

Sino	Name	Adress	Amount(In Rs:)
1	Sri laxmi Dhar Sahoo,	C/O-E.O. Khandapada Khandapada NAC At/Po-Khandapada Dist -Nayagarh Odisha	5300.00

**14.5 - Irregular Payment TA/DA to Chairman**

The following amount Rs.23220.00 has been paid towards the payment of TA/DA to Chairman.

V.N 563/Dt.23.03.2013 Rs.23220.00

In Support of above expenditure ,approved tour particular,budget provision etc. could not be produce in audit. In response to audit memo no.12 dated13.02.2013 SI no.1, EO replied that the expenditure has been approved by the council. This reply is not satisfactory .Local authority has not produce the approved tour Particulars, Resolution ,Budget etc. to check in audit. The H & UD Dept. Govt. of Odisha has not given any sanction or order in this support .The same has been moved to Deputy Secretary to Govt. H & UD Deptt. Odisha for sanction. so the expenditure is held under objection.

**14.6 -**

**PARA: 15 AUDIT ON WORKS**

**15.1 - Irregularity in Execution of worked due to deviation of describe plan and estimate**

As per previous audit report 2011-12 objection No.15.4, it is found that the project named improvement TRINATH COMMUNITY CENTRE in W.N-12 has been taken up with estimate value Rs.30000/- out from head of account MLA LAD. the work was done of deviation of plan and estimate . In support this necessity fresh plan and estimate is prepared and the same has been produce at the tome of audit.

**15.2 - Plantation of cashewnut trees**

As per the audit objection for the year 2011-12, the work towards plantation of cashew nut trees have been done without detailed estimate, measurement done in MB.The details of expenditure shown below:

V.N 573/07.01.2012                      Rs.49935.00  
 Cost of Labours                              Rs.39960.00  
 Purchase Cashewnut trees Rs. 7875.00

Making Thatched House Rs.1100.00

Purchase Fertilizer Rs. 1000.00

Total = Rs.49935.00

In response to audit memo letter no.1 dated 13.02.2014 Sl no.7, EO has replied that concerned case records will be produced at the time of review. this reply is not accepted in audit.The above cited expenditure treated as irregular due to non production of said record to audit and the amount Rs. 49935/- is suggested for recovery from the person who is considered responsible for such irregular expenditure.

**Responsible Person for this paragraph**

Sino	Name	Adress	Amount(In Rs:)
1	Sri Banabihari Behera	A.B.D.O. Khandapada Khandapada Block. At/Po-Khandapada Dist-Nayagarh Odisha	49935.00

**PARA: 16 AUDIT ON UNITS / DEPARTMENT**

**16.1 -**

No comments

**PARA: 17 AUDIT ON SCHEMES / PROGRAMMES**

**17.1 -**

No Comments

**PARA: 18 MISCELLANEOUS**

**18.1 - Loss due to less shown in log book**

On verification of log book the following vehicles have been utilised for office purposes. it is found that 50 ltrs 910ml diesel has been reflected less in different dates of log book which is the loss to the NAC.The Executive officers have signed the log book without proper verification for which such loss made to the NAC.The details are shown below:

VEHICLE NO	DATE	SHORTAGE OF DIESEL (in Ltrs)
OR-25A-3974	17/05/2012	30.000
-DO-	31/07/2012	1.270
-DO-	06/08/2012	15.420

-DO-	04/12/2012	1.620
OR-02E-6407	27/06/2012	0.700
-DO-	31/08/2012	1.700
-DO-	31/03/2013	0.200
	TOTAL	50Ltr 910MI

In response to audit memo no.6 date 13.02.2014 SI no.2 EO has replied that the same will be rectified in future . this reply is not admissible in audit.Amount of Rs.2596.00(Cost of 50 Lts 910ml Diesel) is loss to NAC and suggest recovery from the person responsible for this .

**Responsible Person for this paragraph**

Sino	Name	Adress	Amount(In Rs:)
1	Sri Debaraj Sethy	Tasildar Khandapada At/po-Khandapada Dist-Nayagarh Odisha	2504.00
2	Sri Kartik Chandra Mishra	NAC Khandapada At/po-Khandapada Dist-Nayagarh Odisha	92.00

**PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS**

**19.1 - Royalty, Vat ,Cess &IT**

As per the figure furnished by the Local Authority the Receipt and Deposits of Royalty, Vat, Cess , I.T. have been made during the year 2012-13 as detailed below.(figure for 2011-12 is not available to Audit)

PARTICULARS	RECEIPTS	DEPOSITS	Balance	Remark
ROYALTY	146743.00	146572.00	171.00	
VAT	244980.00	344700.00	Nil	99720.00 deposited for previous year
CESS	75154.00	Nil	75154.00	
I.T	75366.00	78064.00	Nil	2698.00 deposited for previous year

Hence the E.O. is advised to take immediate steps to deposit the cess / royalty amount in proper quarter & compliance reported.

**PARA: 20 RESULT OF AUDIT**

**20.1 -**

**Result Of Audit**

SI No	Name Of The Paragraph	Amount suggested for recovery(In Rs:)	Amount kept on objection(In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	6.1	4300.00	4300.00	4300.00	0.00	0.00	
2	8.1	0.00	133500.00	0.00	0.00	0.00	
3	13.3	0.00	56500.00	0.00	0.00	0.00	

4	13.4	0.00	114940.00	0.00	0.00	0.00
5	14.2	0.00	35000.00	0.00	0.00	0.00
6	14.3	0.00	256394.00	0.00	0.00	0.00
7	14.4	5300.00	5300.00	5300.00	0.00	0.00
8	14.5	0.00	23220.00	0.00	0.00	0.00
9	15.2	49935.00	49935.00	49935.00	0.00	0.00
10	18.1	2596.00	2596.00	2596.00	0.00	0.00
<b>Total</b>		<b>62131.00</b>	<b>681685.00</b>	<b>62131.00</b>	<b>0.00</b>	<b>0.00</b>

**Audit Certificate**

Certified that the accounts of Khandapada NAC for the financial year 2012-2013 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

**Spot Recovery**

SI No	Ref Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
1	11-1	Nil	2014-02-25	7556	Saroj Kumar sahuo, TC
2	11-1	Nil	2014-02-19	22444	Saroj Kumar sahuo, TC
<b>Total</b>				<b>30000</b>	